ADP Professional Certification

ADP offers a Professional Certification Program for those who want to **validate** their ADP Workforce Now® **payroll**, **human resources**, and/or **time and attendance skills**. Our Professional Certification Program sets the standard for excellence in the use and application of your ADP solution. Certification by the industry leader proves that you have the knowledge, skills, and expertise needed to perform critical human capital management and related tasks.

ADP offers certification opportunities each spring and fall at a network of more than 2,000 testing centers throughout the U.S.

Practitioner Benefits
Validates knowledge and proficiency in using your ADP solution
Enhances your resume and potential for growth
Formal recognition as an ADP Certified Specialist to management

Benefits to Employers
Ensure that employees have the critical knowledge and skills to succeed and increased productivity

ADP Certified Specialist exams are offered for:
ADP Workforce Now® Time & Attendance
ADP Workforce Now® Human Resources
ADP Workforce Now® Payroll

Exam Fee: $200
Certification Refresher Course Fee: $95
Eligibility: Minimum of 6 months experience using WFN and have completed the necessary course in Learn@ADP

To help you obtain professional certification, ADP enables you to learn more about tasks associated with: Payroll processing, Advanced payroll features, Human resources, Time & attendance and Year-end processing. To learn more, review the Candidate Handbook at http://www.pearsonvue.com/adp

Questions? Contact Enterpriselearningsupport@adp.com

A more human resource.℠